

## Artist-Facilitator Assistant – Three Tenses project

A learning and development role for an early career practitioner

£875 contract (£15 per hour for 55 hours, freelance)

June – October 2025

Key delivery dates: 11 & 12 July, 7-9 August 2025

Applicants are invited to apply for this 2025 Alexandra Reinhardt Memorial Award (ARMA), Artist-Facilitator Assistant role, led by Fabrica.

The ARMA award funds a placement to support Fabrica's commissioned Lead Artist, Dan Thompson, and our learning team, to undertake work with young people in Whitehawk in the summer holidays. The sessions will inform the creation of a commissioned artwork accessible to the public.

## About Fabrica

**Fabrica** is an arts organisation based in the heart of Brighton. At Fabrica, visitors can experience culture and creativity in unexpected ways: through our ever-changing calendar of talks, group discussions, film screenings, performances, exhibitions and community-led events. The gallery's year-round programme of creative workshops provides opportunities for all ages to work across disciplines including sculpture, printmaking, drawing and textiles, to support learning and increase wellbeing. Fabrica loves to work with others, from artists and local members of our community to national organisations, to co-create and deliver artistic and engagement-based programmes.

**Three Tenses: The Whitehawk Great Map** is a project connecting young people with their environment, exploring sense of place and identity, mental health and wellbeing. The creative engagement and artwork development is led by a commissioned artist, Dan Thompson.

<https://fabrica.org.uk/news/announcement-three-tenses-the-whitehawk-great-map>

**The Artist-Facilitator Assistant role is** for an early career practitioner interested in building on their experience of developing and delivering artist projects that work alongside, and are informed by, a high quality engagement practice. This role is about learning through action, working closely with the project team to ensure the creative engagement programme's smooth

delivery. Depending on the artistic practice of the applicant, may be an opportunity to contribute to the final artwork produced.

We are looking for an individual who is in the early stage of developing their own approach as an artist-facilitator – a practitioner who is on their journey but wants to gain experience of working with an established arts organisation, in health partnerships and with a highly experienced lead artist. We are very open to what creative practices can be brought to the project in order to enhance its potential.

The **Artist-Facilitator Assistant** will work with Fabrica, Wellsbourne Healthcare CIC and the Lead Artist to deliver a programme of summer holiday workshops for teenagers at risk of and experiencing low mental health. They will work closely with Co-director Clare Hankinson and artist Dan Thompson, along with Co-director Liz Whitehead (curatorial support). The project commission and delivery will be completed by October 2025, after which it will tour to other UK venues taking part in ARMA 2025. <https://engage.org/news/four-art-organisations-announced-as-recipients-of-arma-2025/>

**We anticipate the role needing a total of 55 hours to be used as follows:**

- 2hrs introductory meeting with Fabrica, tour of venue and office
- 12hrs Time meeting with Lead Artist and on preparation of sessions (getting materials/equipment, booking rooms for activities, liaising with Fabrica and partners).
- 30hrs Time delivering, monitoring and evaluation of sessions with Dan in Whitehawk July & August (11 & 12 July, 5-7 August and surrounding) including paperwork (attendance, reflection, data) photographing sessions, capturing quotes and sending items to Fabrica comms for social media.
- 2hrs reporting and evaluation
- 5hrs Working with lead artist on final artwork
- 4hrs ongoing emails and liaising re final touring show, attending talk etc

The timetable for project delivery is still being developed so this breakdown of hours may be subject to minor change prior to the start of the role. The placement will be able to arrange to work from Fabrica's offices for admin, prep and evaluation.

**The role and responsibilities:**

- Working on Microsoft office platforms.
- Coordinating engagement session admin including risk assessments, running orders, bookings, safeguarding information, consent forms, room hire, liaising with staff, partners and the Lead Artist.
- Supporting the marketing and sharing of the project for participant recruitment and raising awareness of impact and outcomes.
- Supporting the preparation and delivery of engagement sessions including refreshments, equipment, materials, welcoming attendees and assisting participants with specific requirements.

- Supporting documentation including attendee figures, taking photographs and films, capturing feedback and quotes.
- Participating in monitoring and evaluation, including team reflections after every session and case studies.
- Attending team meetings.

### Training and support

Necessary training and supervision will be assessed and provided. A DBS Check at the appropriate level may be required, provided by Fabrica.

Line manager meetings with Fabrica will support progression and learning outcomes and the Lead Artist will be a key point of contact during planning and delivery.

### Time, pay, and location

- **Commitment:** Flexible working and committed dates from June 2025 - October 2025.
- **Must be available to work on** 11<sup>th</sup> & 12<sup>th</sup> July and 7<sup>th</sup>, 8<sup>th</sup> & 9<sup>th</sup> August 2025.
- **Locations:** Interview and office-based working at Fabrica, 40 Duke Street, Brighton, BN1 1AG, project delivery will take place in Whitehawk (address TBC).
- **Flexibility:** Working hours will be set depending on the assistant's availability and the needs of the project, with as much advance notice as possible, and will vary throughout the project.
- **Pay:** £15 per hour, freelance
- **Expenses:** Fabrica has a small budget for local travel if required

We will favour applicants based in Brighton & Hove, East or West Sussex, and/or those who already have a relationship with Whitehawk.

### HOW TO APPLY

[Please submit an application using this form](#)

Please include:

- Cover Letter including your relevant experience and availability for the project and interview, your creative practice and what you hope to gain from the role. Please provide no more than 2 sides of A4
- C.V.
- Please confirm you are available for the key dates: Interview on 27 May and project delivery on 11 & 12 July and 5-7 August 2025.
- Please note that successful candidates **will require two professional references** (tutor, work, volunteer or placement manager) to complete a recruitment process.

**Application deadline: 12pm midday on Friday 16 May 2025**

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- Interviews will be held online on **Tuesday 27 May 2025**.
  - Applicants will be invited to attend an interview by Tuesday 20 May 2025
  - We will be happy to answer any further questions and help with any practical issues concerning your application contact [office@fabrica.org.uk](mailto:office@fabrica.org.uk)
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### **Accessibility**

Fabrica makes every effort to eliminate discrimination, direct and indirect, from their recruitment and selection process. Anyone who meets the requirements of this job is eligible for employment within Fabrica irrespective of age, disability, employment status, gender, health, marital status, sexual preference, membership or non-membership of a trade union, nationality, race, religion, social class or other non-job-relevant personal characteristics.

Where applicable, reasonable adjustments will be made at each stage of the recruitment and selection process as required to reduce any potential barriers faced by applicants and to give them equal access to employment opportunities.

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### **BACKGROUND AND CONTEXT**

For over two decades, Fabrica has developed and delivered numerous community engagement projects and programmes leading us to a wider understanding of health and wellbeing approaches. We have led long term mental health projects such as Men in Sheds and Men Who Make, which are suicide prevention projects aimed at adult men who would not usually seek more clinical / therapeutic support.

Similarly, Fabrica has a strong track record in artist commissioning: spanning major exhibitions (in response to Fabrica's building and other outdoor sites in the locality) and artist residencies: at Fabrica in relation to exhibition themes, in community settings and more recently in response to The Living Coast (Brighton, Hove & Lewes Downs Biosphere).

This new commission is enabling Fabrica and Wellsbourne Healthcare to share and develop their expertise in creative practice and wellbeing, and for Fabrica to work in Whitehawk, where it has fewer community partners.

The age group we are focused on working with for this project is young people aged ~11-15yrs, whose mental health and wellbeing could benefit.

The outcomes we are aiming for through the commission are:

- Improved wellbeing/mental health outcomes for young participants who are facing barriers to inclusion in culture and formal education.

- Learning from/with artists, partners and participants, developing best practice and disseminating learning.
- Developing relationships with participants so that we can better understand and respond to the needs and interests of the young participants, and then use this knowledge to pursue further engagement opportunities.
- Aligning mental health evaluation and delivery approaches from adult to children's engagement via peer-to-peer learning and towards best practice.

## ABOUT THE PARTNERS

Fabrica has a strong track record in commissioning artists to present large-scale immersive works and supporting artists to develop and share their working process with audiences. An educational charity, Fabrica currently creates a wide-ranging programme of discussions, events, short exhibition projects, film screenings and creative hands-on activities that connect different audiences to an artist's work, thereby opening out the opportunity of learning more about the subjects that artists research.

[www.fabrica.org.uk](http://www.fabrica.org.uk)

Wellsbourne Healthcare Community Interest Company (CIC) is a local GP surgery in East Brighton. It was set up in 2018 by doctors and nurses working in the area, to provide a better service for local people. "We are a GP surgery with a difference. Alongside the clinical services you would expect, we are working with our community to make sure everyone can live, work, learn and play happily and healthily in East Brighton. The new community garden we are working on is just the start!" The service is well positioned in the community, serving thousands of patients in East Brighton, positioned within a community hub alongside a children's centre and Whitehawk Library. They have in-house social prescribers who connect patients to opportunities and also provide support to sessions and knowledge-sharing.

<https://www.wellsbournehealthcare.org.uk/>

Alexandra Reinhardt Memorial Award: ARMA was established in memory of the artist Alexandra Reinhardt and is supported by the Max Reinhardt Charitable Trust. The Award comprises an annual artist participatory / education project culminating in an artwork in the public realm. Artists have undertaken residencies in NHS hospitals since 2005 through a programme coordinated by Paintings in Hospitals. The artist residency programme was coordinated by The Art Room from 2010, an organisation that works with art and artists to support vulnerable young people. Engage, the National Association for Gallery Education, is delighted to be running ARMA for a seventh year in 2025.

[www.alexandrareinhardt.org](http://www.alexandrareinhardt.org)

ARMA 2025 is designed to support a greater understanding of, and visibility of participatory visual arts and wellbeing practices with children and young people. The programme aims to:

- Embed wellbeing practices into visual arts organisations.
- Develop, deliver and evaluate practices within visual arts engagement and wellbeing.
- Support the professional development of learning and engagement professionals in visual arts organisations.
- Support the professional development of participatory visual artists
- Support early career cultural workers with work experience
- Understand how participatory visual art may improve wellbeing outcomes of children, young people, experiencing poor health, mental health or challenging life circumstances.
- Develop cross-sectoral knowledge exchange and peer-to-peer learning opportunities through cohort training and sharing events.

Engage: Engage is the lead advocacy and training network for visual arts engagement and participation with some 700 members across museums, galleries and visual arts organisations. Members include national, local authority and independent museums and galleries, and freelance education and art professionals throughout the UK. Engage receives support from Arts Council England's. Arts Council of Wales and Creative Scotland.

[www.engage.org](http://www.engage.org)

Engage is generously supported by:

